



ITEMS NEEDED FOR REVIEW PRIOR TO ADMISSION INTO CVII

All of the following items are needed for a new consumer's chart prior. We need all items to "review" them. Our review is when we determine their eligibility to receive services and start at Cleveland Vocational Industries, Inc. After a Tour and Intake have been conducted these items will need to be delivered to our Program Director

- _____ Face Sheet
- _____ Consumer Choice
- _____ Person Centered Plan (also with a CVII Q's Signature)
- _____ Crisis Plan
- _____ Level of Eligibility (LOE) (this is optional however, if submitted please include all forms)
- _____ NC SNAP
- _____ Psychological Evaluation
- _____ Medical Form
- _____ A legible copy of approved identification documents for I9 (If an adult)
- _____ Guardianship Papers (if applicable)
- _____ MR2 (if CAP)
- _____ LME Record Unlocked
- _____ Voter Registration Info. (Documentation that Case Manager has asked consumer if they want to register to vote)

For more information contact our Program Director at:

Office: 704-471-0606 Fax: 704-480-8555

www.cvii.org

Please check back occasionally for updates.

8/5/2008

2/14/2008